

BOARD OF DIRECTORS MEETING MINUTES
LOCATION: Zoom
Friday, May 27, 2022

PRESENT:

| | |
|----------------------|-------------------------------------|
| Tyler Olsen | Chair, MD of Greenview (by zoom) |
| Dawn Mitchell | Vice Chair, Yellowhead County |
| Albert Ostashek | Secretary/Treasurer, Town of Hinton |
| Trevor Bevan | IRC Chair, Town of Edson |
| Ken Groat | Director, Yellowhead County |
| Brian Laberge | Director, Town of Hinton |
| Helen Kelleher-Empey | Director, Municipality of Jasper |
| Duane Didow | Director, MD of Greenview |

APOLOGIES:

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|---------------|----------------------------------|
| Rico Damota | Director, Municipality of Jasper |
| Krystal Baier | Director, Town of Edson |

STAFF PRESENT:

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|---------------|------------------|
| Nancy Robbins | General Manager |
| Benita Smit | Business Analyst |

1. CALL TO ORDER

Chair **OLSEN** called the meeting to order at 10:04 am

2. ADDITIONS TO THE AGENDA

6.4. Triage Business Retention & Expansion
8.1. and 8.3 Move to June meeting

3. APPROVAL OF THE AGENDA

DIDOW Motion to approve the agenda as amended
(CARRIED)
(Unanimous)

4. APPROVAL OF MINUTES

4.1. Board of Directors Meeting Minutes April 27, 2022

GROAT Motion to approve the Board of Directors Meeting Minutes for March 17, 2022
(CARRIED)
(Unanimous)

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes

6. NEW BUSINESS

6.1. Community Futures Network of Canada Conference Debrief

Chair **OLSEN** and General Manager Nancy Robbins debriefed the conference activities with a focused discussion on social enterprise as a revenue stream for Community Futures offices.

6.2. Annual Performance 2021-2022

General Manager Nancy Robbins reviewed the Annual Performance Evaluation for 2021-2022 that is to be submitted to PrairiesCan. All Minimum Performance Standards were met for the year.

KELLEHER-EMPEY Motion to approve the Annual Performance Report for 2021-2022
GROAT (2nd)
(CARRIED)
(Unanimous)

6.3. Alberta Women's Economic Recovery – Capital Growth Initiative

General Manager reviewed the Capital Growth Initiative loan program with the Board of Directors.

KELLEHER-EMPEY Motion to offer the Alberta Women's Economic Recovery – Capital Growth Initiative in the West Yellowhead Region
BEVAN (2nd)
(CARRIED)
(Unanimous)

6.4. Triage Business Retention and Expansion Project

General Manager Nancy Robbins reviewed the Triage BR&E project with the Board of Directors and discussed asking for financial support from the municipalities.

7. OLD BUSINESS

7.1. Letter to Panwest Community Futures Visioning for the Future

General Manager Nancy Robbins discussed the letter written to Panwest on the Visioning of the future of the Community Futures program in Western Canada.

8. IN CAMERA

KELLEHER-EMPEY Motion to go in camera at 11:02 am
(CARRIED)
(Unanimous)

8.1. Collections Discussion for REG1920-04

MITCHELL Motion to leave in camera at 11:06 am
(CARRIED)
(Unanimous)


BEVAN Motion to start collections for REG1920-04
GROAT (2nd)
(CARRIED)
(Unanimous)

9. ADJOURNMENT

LABERGE Motion to adjourn at 11:08 am
(Unanimous)



CHAIR



SECRETARY /TREASURER

