Community Futures West Yellowhead (the "Company") Annual General Meeting of the Members 2:00 pm (Mountain Standard Time) Thursday, June 23, 2022 Brule Community Hall, Brule AB, Yellowhead County

Present:

Director Member

Ken Groat Yellowhead County
Trevor Bevan Town of Edson
Krystal Baier Town of Edson
Albert Ostashek Town of Hinton

Duane Didow Municipal District of Greenview

Brian LaBerge Town of Hinton

Tyler Olsen Municipal District of Greenview

Scott Wilson Municipality of Jasper
Dawn Mitchell Yellowhead County
Rico Damota Municipality of Jasper

Apologies:

Helen Kelleher-Empey Municipality of Jasper

Staff Present:

Nancy Robbins General Manager Benita Smit Business Analyst

Guests:

Clayton Seely Carlson, Roberts, Seely Chartered Accountants (by zoom)

Jessica Hearsey Bookkeeper (Altitude Accounting)

1.0 Call to Order

The Annual General Meeting of the Members of Community Futures West Yellowhead was called to order by Chair, Tyler Olsen at 2:00 pm

2.0 Assumption of the Chair

Tyler Olsen, Chair of Community Futures West Yellowhead assumed the Chair for the Annual General Meeting.

3.0 Scrutineer's Report

Secretary-Treasurer, Albert Ostashek, reported that 5 out of 5 Members of Community Futures West Yellowhead were represented at the meeting and declared that quorum was present to transact the business of the Annual General Meeting.

4.0 Approval of Minutes from 2021 Annual General Meeting DIDOW

"Motion to approve the Minutes from the 2021 Annual General Meeting" (CARRIED)

5.0 Presentation of 2020 - 2021 Audited Financial Statements

The 2021-2022 Audited Financial Statements were presented to the Board of Directors by Clayton Seely, Partner, Carlson, Roberts Seely Chartered Accountants.

Clayton Seely left the meeting at 2:13 pm

6.0 Presentation of Annual Performance Results 2021-2022

The 2021-2022 Annual Performance Results were presented to the Board of Directors by General Manager, Nancy Robbins and is available on the website at www.westyellowhead.albertacf.com

7.0 Resolutions

7.1 Resolution #1 (Ordinary Resolution) - Election of Directors

BAIER

BEVAN (2nd)

"Be it resolved that the following persons are elected as the only Directors of the Company, to serve as Directors until their successors are elected or appointed."

(CARRIED)

Town of Edson

Krystal Baier Trevor Bevan

Municipal District of Greenview

Duane Didow Tyler Olsen

Town of Hinton

Brian LaBerge Albert Ostashek

Municipality of Jasper

Helen Kelleher-Empey Rico Damota

Yellowhead County

Dawn Mitchell Ken Groat

7.2 Resolution #2 (Ordinary Resolution) - Approval of Financial Statements

MITCHELL

BEVAN (2nd)

"Be it resolved as a Resolution of the Members that the financial statements dated the 31st day of March 2022 be approved with recommended friendly amendments as discussed with the auditor." (CARRIED)

8.0 Election of Executive Committee

8.1 Chair

General Manager, Nancy Robbins, assumed the position of Chair for the call for nominations for the position of Chair.

The current Chair, Tyler Olsen, Director from the Municipal District of Greenview, was nominated by **BEVAN. OLSEN** accepted the nomination.

ROBBINS called three times for further nominations from the floor for the position of Chair. None were forwarded.

BEVAN Motion that nominations for the position of Chair cease.

Tyler Olson was re-elected by acclamation.

Tyler Olsen reassumed the position of Chair for the Annual General Meeting.

8.2 Vice Chair

Chair, Tyler Olsen, called for nominations for the position of Vice Chair.

The current Vice Chair, Dawn Mitchell, Director from Yellowhead County, was nominated by **BEVAN**. **MITCHELL** accepted the nomination.

OLSEN called three times for further nominations from the floor for the position of Vice Chair. None were forwarded.

BEVAN Motion that nominations for the position of Vice Chair cease.

Dawn Mitchell was re-elected by acclamation.

8.3 <u>Secretary/Treasurer</u>

Chair, Tyler Olsen, called for nominations for the position of Secretary/Treasurer.

The current Secretary/Treasurer, Albert Ostashek, Director from the Town of Hinton, was nominated by **BEVAN**. **OSTASHEK** accepted the nomination.

OLSEN called three times for further nominations from the floor for the position of Secretary/Treasurer. None were forwarded.

BEVAN Motion that nominations for the position of Secretary/Treasurer cease.

Albert Ostashek was re-elected by acclamation.

8.4 IRC Chair

Chair, Tyler Olsen, called for nominations for the position of IRC Chair.

Brian LaBerge, Director from the Town of Hinton, was nominated by **BEVAN. LABERGE** accepted the nomination.

OLSEN called three times for further nominations from the floor for the position of IRC Chair. None were forwarded.

DIDOW

Motion that nominations for the position of IRC Chair cease.

Brian LaBerge was elected by acclamation.

9.0 Adjournment

BEVAN Motion to adjourn the meeting at 2:51 pm (CARRIED)

Chair

Secretary / Treasurer