

**Community Futures West Yellowhead (the “Company”)
Annual General Meeting of the Members
2:00 pm (Mountain Standard Time)
Thursday, June 21, 2018
Grande Cache Council Chamber, Grande Cache, Alberta**

Present:

Director

Helen Kelleher-Empey
Paul Butler
Wade Williams
Anthony Giezen
Rob Staples
Trevor Bevan
Gean Chouinard
Dewly Nelson
Tyler Waugh

Member

Municipality of Jasper
Municipality of Jasper
Yellowhead County
Yellowhead County
Town of Grande Cache
Town of Edson
Town of Edson
Town of Hinton
Town of Hinton

Apologies:

Johannes Zwart
Scott Wilson

Town of Grande Cache
Municipality of Jasper

Staff Present:

Nancy Robbins

General Manager

Guests:

Clayton Seely
Herb Castle

Carlson, Roberts, Seely Chartered Accountants
Town of Grande Cache

1.0 Call to Order

The Annual General Meeting of the Members of Community Futures West Yellowhead was called to order by Chair, Helen Kelleher-Empey at 2:18 pm

2.0 Assumption of the Chair

Helen Kelleher-Empey, Chair of Community Futures West Yellowhead assumed the Chair for the Annual General Meeting.

3.0 Scrutineer’s Report

Secretary-Treasurer, Rob Staples, reported that 5 out of 5 Members of Community Futures West Yellowhead were represented at the meeting and declared that quorum was present to transact the business of the Annual General Meeting.

4.0 Approval of Minutes from 2017 Annual General Meeting

GIEZEN

“Motion to approve the Minutes from the 2017 Annual General Meeting”

(CARRIED)

5.0 Presentation of 2016-2017 Audited Financial Statements

The 2017-2018 Audited Financial Statements were presented to the Board of Directors by Clayton Seely, Partner, Carlson, Roberts Seely Chartered Accountants.

6.0 Resolutions

6.1 Resolution #1 (Ordinary Resolution) – Election of Directors

CHOUINARD

NELSON (2nd)

“Be it resolved that the following persons are elected as the only Directors of the Company, to serve as Directors until their successors are elected or appointed.”

(CARRIED)

Town of Edson

Gean Chouniard

Trevor Bevan

Town of Grande Cache

Johannes Zwart

Rob Staples

Town of Hinton

Dewly Nelson

Tyler Waugh

Municipality of Jasper

Helen Kelleher-Empey

Scott Wilson

Yellowhead County

Anthony Giezen

Wade Williams

6.2 Resolution #2 (Ordinary Resolution) – Approval of Financial Statements

BUTLER

BEVAN (2nd)

“Be it resolved as a Resolution of the Members that the financial statements dated the 31st day of March 2018 be approved.”

(CARRIED)

6.3 Resolution #3 (Special Resolution) – Addition to Article of Association

Addition of Article #3

While Corporate Registry formally recognizes the Company as having “shareholders” due to the reference to “authorized capital” and “shares” in the Memorandum of Association, the Company uses and applies the term “member” interchangeably with “shareholder” and vice versa for the purposes of its Memorandum of Association, the herein Articles of Association, corporate resolutions and operational matters.

NELSON

WILLIAMS (2nd)

“Be it resolved as a Resolution of the Members that the Addition of Article #3 of the Articles of Association of Community Futures West Yellowhead be amended as presented at the 2018 Annual General Meeting”

(CARRIED)

7.0 Election of Executive Committee

7.1 Chair

Chair, Helen Kelleher-Empey, called for nominations for the position of Chair.

The current Chair, Helen Kelleher-Empey, was nominated by **STAPLES**. **KELLEHER-EMPEY** accepted the nomination.

KELLEHER-EMPEY called three times for further nominations from the floor for the position of Chair. None were forwarded.

BUTLER Motion that nominations for the position of Chair cease.

Helen Kelleher-Empey was elected by acclamation.

7.2 Vice Chair

Chair, Helen Kelleher-Empey, called for nominations for the position of Vice Chair.

The current Vice Chair, Anthony Giezen, was nominated by **WILLIAMS**. **GIEZEN** accepted the nomination.

Director, Rob Staples, was nominated by **GIEZEN**. **STAPLES** declined the nomination.

KELLEHER-EMPEY called three times for further nominations from the floor for the position of Vice Chair.

None were forwarded.

WILLIAMS Motion that nominations for the position of Vice Chair cease.

Anthony Giezen was elected by acclamation.

7.3 Secretary/Treasurer

Chair, Helen Kelleher-Empey, called for nominations for the position of Secretary/Treasurer. Director Rob Staples was nominated by **CHOUINARD**. **STAPLES** accepted the nomination. **KELLEHER-EMPEY** called three times for further nominations from the floor for the position of Secretary/Treasurer.

None were forwarded.

BUTLER Motion that nominations for the position of Secretary/Treasurer cease.

Rob Staples was elected by acclamation.

7.4 IRC Chair

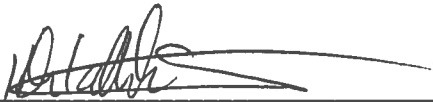
Chair, Helen Kelleher-Empey, called for nominations for the position of IRC Chair. Current IRC Chair, Trevor Bevan, was nominated by **CHOUINARD**. **BEVAN** accepted the nomination. **KELLEHER-EMPEY** called three times for further nominations from the floor for the position of IRC Chair. None were forwarded.

CHOUINARD Motion that nominations for the position of IRC Chair cease.

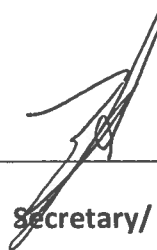
Trevor Bevan was elected by acclamation.

8.0 Adjournment

GIEZEN Motion to adjourn the meeting at 2:50 pm
(CARRIED)



Chair



Secretary/ Treasurer