

BOARD OF DIRECTORS MEETING MINUTES
11:00 am Thursday, June 20, 2019
Yellowhead County Office, Wildwood AB

PRESENT:

Helen Kelleher-Empey	Chair, Municipality of Jasper
Jacqui Currie	Vice Chair, Town of Edson
Trevor Bevan	IRC Chair, Town of Edson
Tyler Waugh	Secretary/Treasurer, Town of Hinton
Anthony Giezen	Director, Yellowhead County
Wade Williams	Director, Yellowhead County
Duane Didow	Director, MD of Greenview
Bert Journault	Alternate, Municipality of Jasper

STAFF PRESENT:

Nancy Robbins	General Manager
Nathalie Hahn	Office Manager / SMARTstart Coordinator

APOLOGIES:

Dewly Nelson	Director, Town of Hinton
Tyler Olsen	Director, MD of Greenview
Scott Wilson	Director, Municipality of Jasper

1. CALL TO ORDER

Chair **KELLEHER-EMPEY** called the meeting to order at 11:05 am

2. ADDITIONS TO THE AGENDA

No additions to the agenda

3. APPROVAL OF THE AGENDA

BEVAN Motion to approve the agenda
(CARRIED)
(Unanimous)

4. APPROVAL OF MINUTES

4.1. Investment Review Committee Meeting Minutes May 30, 2019

DIDOW Motion to approve Investment Review Committee Meeting Minutes for May 30, 2019
(CARRIED)
(Unanimous)

5. NEW BUSINESS

5.1. Alberta Open Farm Days 2019 Update

Alberta Open Farm Days will take place August 17th and 18th and once again CFWY and Yellowhead County have partnered together as part of the Grow Local Yellowhead Food Initiative to work with local farms to offer a front seat view to a small handful of the products grown and created in the Wet Yellowhead. We will once again offer our bus tour with visits to five local farms and a culinary event

consisting of a locally sourced lunch prepared on site at Cold Creek Farm & Campground. Cost is \$49.99. Participating farms are:

1. Cherrytree Entreprises
2. Cold Creek Farms
3. Rocky Mountain Big Horn Distillery
4. Leaman Exchange
5. Stonepost Farms
6. Jonie's U-Pick It
7. Wild Country Gardens

5.2. CFNA Symposium Grande Prairie September 18 to 20, 2019

This year's Annual Symposium will be held in Grande Prairie on September 18th to 20th. General Manager Nancy Robbins will send out more information when the registration deadlines are available.

6. OLD BUSINESS

6.1. Lemonade Day 2019 Update

Lemonade Day 2019 will be happening on June 22, 2019. We have 10 kids in Jasper and 11 kids in Hinton with 4 and 5 stands respectively. Volunteer judges will determine Best Stand and Best Entrepreneur in each community. Best Tasting was awarded earlier in each community.

6.2. Response to Town of Edson letter dated May 7, 2019

Vice Chair CURRIE and IRC Chair BEVAN discussed the presentation by General Manager Nancy Robbins to the Town of Edson council regarding the discussion between the Town of Edson and Community Futures West Yellowhead Board of Directors regarding REDAs in the West Yellowhead.

6.3. CFLIP Investments

Discussion ensued regarding the CFLIP Investment by CF West Yellowhead and the problems with a lack of paperwork from the CFNA regarding the deposit. It was decided that Chair KELLEHER-EMPEY with the assistance of Secretary/Treasurer WAUGH and General Manager Nancy Robbins would write an email to the Chair of the CFNA Board regarding our concerns around CFLIP.

7. GENERAL MANAGER'S UPDATES

7.1. Monthly Update from May 13, 2019 to June 14, 2019

Monthly updates to the General Manager's activities from mid-May to mid-June were presented to the Board of Directors. Highlights included the start of the Triage BR&E in Grande Cache with the MD of Greenview, HREDC Terms of Reference updates and a focus on youth programming.

8. IN CAMERA

CURRIE Motion to go in-camera at 11:55 am
(CARRIED)
(Unanimous)

8.1. Delinquency Report and Loan Portfolio Review – May 2019

8.2. Loan Approval by General Manager – REG19/20-03

8.3. Performance Evaluation of GM

General Manager Nancy Robbins left the meeting at 12:03 am and returned at 12:20pm

BEVAN Motion to leave in-camera at 12:30 pm
(CARRIED)
(Unanimous)

IRC Chair BEVAN left the meeting at 12:30 pm

DIDOW Motion to approve REG19/20-03 for information
GIEZEN (2nd)
(CARRIED)
(Unanimous)

9. FINANCIAL REPORTS

9.1. Financial Statements – April 2019

WAUGH
CURRIE (2nd) Motion to approve the financial statements as presented for April 2019
(CARRIED)
(Unanimous)

9.2. Cheque Log – April 2019

WAUGH
DIDOW (2nd) Motion to approve the cheque logs as presented for April 2019
(CARRIED)
(Unanimous)

9.3. Budget update as of April 30, 2019

Presented to the board for information

10. REGIONAL ROUND TABLE

Issues around the West Yellowhead region were shared and discussed.

11. NEXT MEETING DATES:

Lemonade Day 2019: June 22, 2019 in Jasper and Hinton
Alberta Open Farm Days 2019: August 17 in Yellowhead County
IRC: Thursday, June 27, 2019 teleconference
BOD: Thursday, September 12, 2019 at 10:00 in Edson

12. ADJOURNMENT

WAUGH Motion to adjourn at 1:03pm
(CARRIED)
(Unanimous)

Chair

Secretary/Treasurer