

**Community Futures West Yellowhead (the “Company”)
Annual General Meeting of the Members
10:00 am (Mountain Standard Time)
Thursday, June 20, 2019
Yellowhead County Building, Wildwood, Alberta**

Present:

Director

Helen Kelleher-Empey
Bert Journault
Wade Williams
Anthony Giezen
Trevor Bevan
Jacqui Currie
Tyler Waugh
Duane Didow

Member

Municipality of Jasper
Municipality of Jasper
Yellowhead County
Yellowhead County
Town of Edson
Town of Edson
Town of Hinton
Municipal District of Greenview

Apologies:

Dewly Nelson
Scott Wilson
Tyler Olsen

Town of Hinton
Municipality of Jasper
Municipal District of Greenview

Staff Present:

Nancy Robbins

General Manager

Guests:

Clayton Seely

Carlson, Roberts, Seely Chartered Accountants

1.0 Call to Order

The Annual General Meeting of the Members of Community Futures West Yellowhead was called to order by Chair, Helen Kelleher-Empey at 9:56 am

2.0 Assumption of the Chair

Helen Kelleher-Empey, Chair of Community Futures West Yellowhead assumed the Chair for the Annual General Meeting.

3.0 Scrutineer’s Report

Secretary-Treasurer, Tyler Waugh, reported that 5 out of 5 Members of Community Futures West Yellowhead were represented at the meeting and declared that quorum was present to transact the business of the Annual General Meeting.

4.0 Approval of Minutes from 2018 Annual General Meeting

WILLIAMS

“Motion to approve the Minutes from the 2018 Annual General Meeting”

(CARRIED)

5.0 Approval of Minutes from March 7, 2019 Special Meeting of the Members

GIEZEN

“Motion to approve the Minutes from the March 7, 2019 Special Meeting of the Members”

(CARRIED)

6.0 Presentation of 2018 – 2019 Audited Financial Statements

The 2018-2019 Audited Financial Statements were presented to the Board of Directors by Clayton Seely, Partner, Carlson, Roberts Seely Chartered Accountants.

7.0 Presentation of Annual Performance Results 2018 – 2019

The 2018-2019 Annual Performance Results were presented to the Board of Directors by General Manager, Nancy Robbins.

8.0 Resolutions

8.1 Resolution #1 (Ordinary Resolution) – Election of Directors

DIDOW

WAUGH (2nd)

“Be it resolved that the following persons are elected as the only Directors of the Company, to serve as Directors until their successors are elected or appointed.”

(CARRIED)

Town of Edson

Jacqui Currie

Trevor Bevan

Municipal District of Greenview

Duane Didow

Tyler Olsen

Town of Hinton

Dewly Nelson

Tyler Waugh

Municipality of Jasper

Helen Kelleher-Empey

Scott Wilson

Yellowhead County

Anthony Giezen

Wade Williams

8.2 Resolution #2 (Ordinary Resolution) – Approval of Financial Statements

CURRIE

WAUGH (2nd)

“Be it resolved as a Resolution of the Members that the financial statements dated the 31st day of March 2019 be approved.”

(CARRIED)

9.0 Election of Executive Committee

9.1 Chair

Chair, Helen Kelleher-Empey, called for nominations for the position of Chair.

The current Chair, Helen Kelleher-Empey, was nominated by **DIDOW**. **KELLEHER-EMPEY** accepted the nomination.

KELLEHER-EMPEY called three times for further nominations from the floor for the position of Chair. None were forwarded.

WILLIAMS Motion that nominations for the position of Chair cease.

Helen Kelleher-Empey was re-elected by acclamation.

9.2 Vice Chair

Chair, Helen Kelleher-Empey, called for nominations for the position of Vice Chair.

Jacqui Currie, Director from the Town of Edson, was nominated by **WILLIAMS**. **CURRIE** accepted the nomination.

KELLEHER-EMPEY called three times for further nominations from the floor for the position of Vice Chair.

None were forwarded.

DIDOW Motion that nominations for the position of Vice Chair cease.

Jacqui Currie was elected by acclamation.

9.3 Secretary/Treasurer

Chair, Helen Kelleher-Empey, called for nominations for the position of Secretary/Treasurer.

The current Secretary/Treasurer, Tyler Waugh, was nominated by **CURRIE**. **WAUGH** accepted the nomination.

KELLEHER-EMPEY called three times for further nominations from the floor for the position of Secretary/Treasurer.

None were forwarded.

CURRIE Motion that nominations for the position of Secretary/Treasurer cease.

Tyler Waugh was re-elected by acclamation.

9.4 IRC Chair

Chair, Helen Kelleher-Empey, called for nominations for the position of IRC Chair. Current IRC Chair, Trevor Bevan, was nominated by **CURRIE**. **BEVAN** accepted the nomination. **KELLEHER-EMPEY** called three times for further nominations from the floor for the position of IRC Chair. None were forwarded.

DIDOW Motion that nominations for the position of IRC Chair cease.

Trevor Bevan was re-elected by acclamation.

10.0 Signing Authority

WILLIAMS

BEVAN (2nd)

Motion to remove Anthony Giezen and add Jacqui Currie to the signing authority for Community Futures West Yellowhead
(CARRIED)

11.0 Adjournment

GIEZEN Motion to adjourn the meeting at 2:50 pm
(CARRIED)

Chair



Secretary / Treasurer