

**Community Futures West Yellowhead (the “Company”)
Annual General Meeting of the Members
10:30 am (Mountain Standard Time)
Thursday, June 15, 2017
CFWY Office, Hinton Alberta**

Present:

Director

Gilbert Wall (by phone)
Dawn Mitchell
Helen Kelleher-Empey
Rob Staples
Shawn Moulun
Trevor Bevan
Anthony Giezen
Stuart Taylor
Tammy Strang

Member

Municipality of Jasper
Yellowhead County
Municipality of Jasper
Town of Grande Cache
Town of Grande Cache
Town of Edson
Yellowhead County
Town of Hinton
Town of Edson

Apologies:

Marcel Michaels

Town of Hinton

Staff Present:

Nancy Robbins
Tim Shain
Michelle Vander-Velden

General Manager
Business Analyst
Office and Special Projects Coordinator

Guests:

Clayton Seely
Janet Wilkinson

Carlson, Roberts, Seely Chartered Accountants
Town of Edson

1.0 Call to Order

The Annual General Meeting of the Members of Community Futures West Yellowhead was called to order by IRC Chair, Anthony Giezen at 10:30 am

2.0 Assumption of the Chair

Anthony Giezen, IRC Chair of Community Futures West Yellowhead assumed the Chair for the Annual General Meeting.

3.0 Scrutineer’s Report

Secretary-Treasurer, Tammy Strang, reported that 5 out of 5 Members of Community Futures West Yellowhead were represented at the meeting and declared that quorum was present to transact the business of the Annual General Meeting.

4.0 Approval of Minutes from 2016 Annual General Meeting

KELLEHER-EMPEY

“Motion to approve the Minutes from the 2015 Annual General Meeting”

(CARRIED)

5.0 Presentation of 2016-2017 Audited Financial Statements

The 2016-2017 Audited Financial Statements were presented to the Board of Directors by Clayton Seely, Partner, Carlson, Roberts Seely Chartered Accountants.

6.0 Review of 2016-2017 Operating Plan

General Manager, Nancy Robbins, reviewed the successes of the 2016-2017 Operating Plan and discussed the economic challenges of the fiscal year ahead.

7.0 Resolutions

7.1 Resolution #1 (Ordinary Resolution) – Election of Directors

KELLEHER-EMPEY

BEVAN (2nd)

“Be it resolved that the following persons are elected as the only Directors of the Company, to serve as Directors until their successors are elected or appointed.”

(CARRIED)

Town of Edson

Tammy Strang
Trevor Bevan

Town of Grande Cache

Shawn Moulun
Rob Staples

Town of Hinton

Stuart Taylor
Marcel Michaels

Municipality of Jasper

Helen Kelleher-Empey
Gilbert Wall

Yellowhead County

Anthony Giezen
Dawn Mitchell

7.2 Resolution #2 (Ordinary Resolution) – Approval of Financial Statements

BEVAN

STAPLES (2nd)

“Be it resolved as a Resolution of the Members that the financial statements dated the 31st day of March 2017 be approved.”

(CARRIED)

8.0 Election of Executive Committee

8.1 Chair

IRC Chair, Anthony Giezen, called for nominations for the position of Chair.

The current Chair, Gilbert Wall, was nominated by **KELLEHER-EMPEY**. **WALL** accepted the nomination.

GIEZEN called three times for further nominations from the floor for the position of Chair.

None were forwarded.

KELLEHER-EMPEY Motion that nominations for the position of Chair cease.

Gilbert Wall was elected by acclamation.

8.2 Vice Chair

IRC Chair, Anthony Giezen, called for nominations for the position of Vice Chair.

The current IRC Chair, Anthony Giezen, was nominated by **MITCHELL**. **GIEZEN** accepted the nomination.

Director, Rob Staples, was nominated by **GIEZEN**. **STAPLES** declined the nomination.

GIEZEN called three times for further nominations from the floor for the position of Vice Chair.

None were forwarded.

KELLEHER-EMPEY Motion that nominations for the position of Vice Chair cease.

Anthony Giezen was elected by acclamation.

8.3 Secretary/Treasurer

Vice Chair, Anthony Giezen, called for nominations for the position of Secretary/Treasurer.

Director Dawn Mitchell was nominated by **MOULUN**. **MITCHELL** accepted the nomination.

GIEZEN called three times for further nominations from the floor for the position of Secretary/Treasurer.

None were forwarded.

BEVAN Motion that nominations for the position of Secretary/Treasurer cease.

Dawn Mitchell was elected by acclamation.

8.4 IRC Chair

Vice Chair, Anthony Giezen, called for nominations for the position of IRC Chair. Director, Trevor Bevan, was nominated by **STAPLES**. **BEVAN** accepted the nomination. **GIEZEN** called three times for further nominations from the floor for the position of IRC Chair. None were forwarded.

KELLEHER-EMPEY Motion that nominations for the position of IRC Chair cease.

Trevor Bevan was elected by acclamation.

STAPLES Motion to remove Director Marcel Michaels and Director Tammy Strang from signing authority and replace them with Vice Chair Anthony Giezen and Secretary/Treasurer Dawn Mitchell
MOULUN (2nd)
(CARRIED)
(Unanimous)

9.0 Adjournment

TAYLOR Motion to adjourn the meeting at 11:15 am
(CARRIED)

Chair



Secretary/Treasurer